

# Baker County Cultural Coalition Application & Grant Report

**NEW!** Grant Deadlines: May 15<sup>th</sup> and October 15<sup>th</sup>

BCCC Grant Year: January 1<sup>st</sup> -December 31<sup>st</sup>

Baker County Cultural Coalition Grants Applications are due **May 15<sup>th</sup> and October 15<sup>th</sup>** each year. If the date falls on a weekend, applications are due the Monday following. *Applications must be submitted prior to the event/project you are asking for funding.*

Funds are limited and asking all applications to be submitted for up to **\$500 per request.**

The committee will only consider more than \$500 for projects that are bold, innovative and bring a new cultural opportunity to the community. Applications that serve or elevate opportunities to all arts and cultural partners in Baker County will receive greater consideration. All applications must align with strategies of the Baker County Cultural Plan (plan is listed on the website).

**Applications** should be emailed (preferable) to: [bccc@bakercountyor.gov](mailto:bccc@bakercountyor.gov) all older emails are no longer functional. Applications can be delivered to one of the Coalition Board Members by the deadline. *Applications must be submitted prior to the event/project you are asking for funding.*

*Applications delivered or postmarked after the deadline will not be considered.* Applicants will be advised to resubmit before the next deadline if the event/project hasn't occurred prior to grant deadline. *BCCC will not provide continuation or additional funding to the same project in the same calendar year.*

Please answer all questions on this form. Only projects that directly relate to and benefit Baker County will be considered.

**Grant Report is due by November 1<sup>st</sup> following the grant award.** If your event is after Nov 1 report deadline, please check with us for the due date. Only one BCCC Grant per year per applicant/project. Successful applicants will not be eligible to apply for another BCCC grant until their grant report has been received.

**Date:**

**Name of Applicant:**

**Name on the check:**

**Address:**

**Contact Person:**

**Phone:**

**E-mail:**

**Amount requested:**

**Project Budget:**

**Category: Arts\_\_\_\_\_ Heritage\_\_\_\_\_ Humanities\_\_\_\_\_**

**Traditional Application**

**Briefly answer all the following four questions. 500 Characters per question.**

1. Describe the project this grant will fund. (what, who, where, when).
2. How does this project meet the goals of the Baker County Cultural Plan? Baker County Cultural Plan is on the front page of Cultural Coalition website.
3. Describe who and how many people you expect this project will reach and benefit.
4. Complete the attached Budget Sheet

BUDGET FORM

Expenses	CASH	InKind	BCCC GRANT
Salaries			
Volunteer Hrs (Inkind)			
Honoraria			
Travel Expenses			
Supplies & Materials			
Printing			
Equipment			
Facilities Rental			
Publicity			
Other (Specify)			
<b>Total Expenses</b>			

INCOME	CASH	InKInd	Confirmed/Pending
BCCC GRANT			
Admissions/Fees			
Registrations (Estimate)			
Other Sources: Specify			

Total Income			
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We have attached the grant report to the application for ease of use by having all documents in one easy to use form.

**Cultural Coalition Grant Agreement & Report Form**

**1. Grant funds must be used by November 1st (reasonable written requests for an extension will be considered). A grant report is due to BCCC by November 1<sup>st</sup>.** Your organization will not be eligible for consideration of future grant funding until this report is received. Any unused portion of the grant must be returned to the Baker County Cultural Coalition.

**Please complete this Report form:**

**Grant Recipient Name:**

**Grant Recipient Address:**

**Primary Contact Name:**

**Primary Contact Phone:**

**Primary Contact email:**

**Grant Date & Amount Awarded:**

**Total Individuals Benefiting:** (How many individuals benefited from and/or participated in the project or program?)

**Grant Project Description (brief Summary)** (250 characters maximum)

**Grant Impact/Results** (1000 characters maximum)

**Local Matching Funds**

Were any additional funds from the local community received to support this project? If so, please report the amount:

**List the names of local contributors** who provided matching funds.  
(250 characters maximum, *example: Anytown Community Bank*)

**Grant reports may be emailed (preferred) to:** [bccc@bakercountyor.gov](mailto:bccc@bakercountyor.gov) or hand delivered to a Cultural Coalition Board Member.

**2. All publicity, visual or oral, shall be accompanied by:** “This project is supported in part by a grant from the Baker County Cultural Coalition, funded by the Oregon Cultural Trust – investing in Oregon’s arts, humanities and heritage.”

**The Logotype of the Oregon Cultural Trust will be used on all printed material related to the project.** Electronic copies can be found on the Cultural Trust’s website: [www.culturaltrust.org](http://www.culturaltrust.org). The link for the logo is: <http://www.culturaltrust.org/tool-kits> **Your timely reporting is critical and appreciated.**